# Dispatch and Trip Report

**Interstate Fuel and Mileage Reporting System**

**Tractor/Truck/Bus Unit No.**

**Trailer No.**

**Trailer No.**

**Fleet No.**

**Location**

- Diesel
- Gas
- L.P.G.

**Dispatch Special Instructions**

**Driver/Contractor**

**Origin**

**Destination**

**Destination**

**B/L #**

**PRO #**

- Charter Order #
- Trip Lease #

**Shipper**

**Consignee**

**Address**

**Address**

**City**

**State**

**Zip**

**Date/Time Loaded**

**Delivery Date/Time**

**Required Temp.**

**Placards Required**

- Yes
- No
- Type

**Stop-Off Points**

1. 

2. 

3. 

4. 

**Special Instructions**

**Trip Report**

**Date**

**State or Province**

**Highways Used**

**Odometer Reading**

**Beginning**

**Ending**

**Mileage**

**Non-Toll**

**Toll**

**Fuel Purchases**

**Vendor**

**Empty**

**Loaded**

**Fuel & Toll Receipts Here**

**Staple**

**Company Name**

**Address**

**All Original**

**Date**

**Total Miles**

**Driver/Contractor’s Signature**

**Date**

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**SAMPLE**

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TRIP REPORT

DATE  STATE OR PROVINCE  HIGHWAYS USED  ODOMETER READING  

MILEAGE  FUEL PURCHASES  MILEAGE

GAL.  VENDOR  EMPTY  LOADED

TOTAL MILES

DRIVER/CONTRACTOR’S SIGNATURE

DATE

AL ALABAMA  GA GEORGIA  MA MASSACHUSETTS  NM NEW MEXICO  SD SOUTH DAKOTA  TX TEXAS
AK ALASKA  ID IDAHO  MI MICHIGAN  NY NEW YORK  TN TENNESSEE  UT UTAH
AZ ARIZONA  IL ILLINOIS  MN MINNESOTA  NC NORTH CAROLINA  TX TEXAS
AR ARKANSAS  IN INDIANA  MS MISSISSIPPI  ND NORTH DAKOTA  UT UTAH
CA CALIFORNIA  IA IOWA  MO MISSOURI  OH OHIO  VA VIRGINIA
CO COLORADO  KS KANSAS  MT MONTANA  OK OKLAHOMA  WA WASHINGTON
CT CONNECTICUT  KY KENTUCKY  NE NEBRASKA  OR OREGON  WA WASHINGTON
DE DELAWARE  LA LOUISIANA  NV NEVADA  PA PENNSYLVANIA  WV WEST VIRGINIA
DC DIST. OF COLUMBIA  ME MAINE  NH NEW HAMPSHIRE  RI RHODE ISLAND  WI WISCONSIN
FL FLORIDA  MD MARYLAND  NJ NEW JERSEY  SC SOUTH CAROLINA  WY WYOMING
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30-FS-C2 998

REV. 10/07
DEADHEAD/BOBTAIL MILES/KILOMETRES.

ALL DISTANCES TRAVELED INCLUDING EACH TRIP REPORT (IVMR) MUST COVER INFORMATION.

WHO CAN PROVIDE THIS PERSON JURISDICTION. YOU ARE THE AND THE FUEL PURCHASED BY TO KEEP A RECORD OF DISTANCE DRIVEN STATE LAWS REQUIRE THE OPERATOR.

11.) Highways Used
10.) State(s) or Province(s)
9.) Dates of Trip
8.) Destination(s)
7.) Origin
6.) Driver Name
5.) Fuel Type
4.) Fleet #
3.) Trailer #
2.) Tractor/Truck/Bus Unit No.
1.) Company Name, Address, City & State

ORIGINAL TRIP PERMITS THESE STATES WILL NOT ISSUE CREDIT FOR TOLL MILES UNLESS TOLL RECEIPTS CAN BE PRODUCED.

(NOTE: EACH STATES’ POLICY IS SUBJECT TO PERIODIC CHANGE. CONTACT THE STATES FOR MOST CURRENT INFORMATION.)

FUEL AND TOLL ATTACH ALL

SPECIAL ATTENTION SHOULD BE GIVEN TO THE FOLLOWING STATE LISTING. THESE STATES WILL NOT ISSUE CREDIT FOR TOLL MILES UNLESS TOLL RECEIPTS CAN BE PRODUCED.

( NOTE: EACH STATES’ POLICY IS SUBJECT TO PERIODIC CHANGE. CONTACT THE STATES FOR MOST CURRENT INFORMATION.)

NY - NEW YORK ORIGINAL RECEIPT
MA - MASSACHUSETTS ORIGINAL RECEIPT

1.) Company Name, Address
City & State
2.) Tractor/Truck/Bus Unit No.
3.) Trailer #
4.) Fleet #
5.) Fuel Type
6.) Driver Name
7.) Origin
8.) Destination(s)
9.) Dates of Trip
10.) State(s) or Province(s)
11.) Highways Used
12.) Odometer Readings
13.) Mileage – Non-Toll & Toll
14.) Fuel Purchased – Gallons & Vendor (When fuel is purchased, enter each purchase separately and show the number of gallons on the same line as the state in which the purchase was made in the column marked “GAL.”) When bulk fuel is used, indicate “BULK” in the vendor column under fuel purchases and attach bulk receipts.
15.) For companies choosing to track loaded/unloaded miles
16.) Your Full Legal Signature