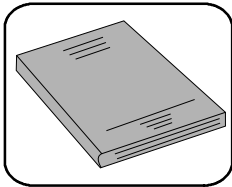


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- Put a process in place to update the program to reflect new hazards, modifications in tasks or procedures, or new employee positions. Update of the program is required by the regulation.

- Determine how you will make the program accessible to employees upon request, in a reasonable time, place, and manner, in accordance with the regulation.



Sample Permit-Required Confined Space Program

Company Name: _____

Contact Person: Safety & Health Manager, _____ (name)

Purpose

The purpose of this written program is to ensure safe entry methods are utilized prior to and during all work activities in permit-required confined spaces. This program is designed to prevent personal injuries and illnesses that may be prevalent in confined spaces and for compliance with OSHA Standard 29 CFR 1910.146.

This program covers all employees and outside contractors, in particular. The elements contained in this program must be followed in all situations where entry into a permit-required confined space is necessary.

Identification and Evaluation

_____ (*enter name / title of person(s) responsible*) has carefully surveyed the facility to identify permit-required confined spaces and evaluate any hazardous atmosphere. Air monitoring is always performed in the following order: oxygen, combustible gases and vapors, and toxic gases and vapors.

_____ (*enter name / title of person(s) responsible*) offers employees who enter permit spaces, or their designated representatives, the opportunity to observe all confined space air monitoring performed initially, before entry, and during entry. Monitoring results are immediately provided to entrants or their representatives, and per-

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mit spaces are reevaluated if entrants or representatives believe the permit space was inadequately tested.

The following table lists facility permit spaces and hazards:

Permit space:	Location:	Hazardous atmosphere:	Engulfment hazard:	Configuration hazard:	Any other recognized serious safety or health hazard:

Reclassification

It is the responsibility of _____ (*enter name / title of person(s) responsible*) to notify _____ (*enter name / title of person(s) responsible*) when there are changes in the use, or configuration, of the previously identified non-permit confined spaces or when new equipment or construction takes place that creates new confined spaces. When notified of these changes, _____ (*enter name / title of person(s) responsible*) re-evaluates the existing space or evaluates the new space, identifies any hazards, and, if necessary, reclassifies it as a permit-required confined space according to §1910.146(c)(6).

In addition, we are allowed to reclassify a permit space as a non-permit space if §1910.146(c)(7)(iii) is met. The following spaces have been reclassified in this way:

Permit space:	Location:	Basis for determining all hazards are eliminated:	Signature of person who made determination:	Date:

_____ (*enter name / title of person(s) responsible*) is responsible for documenting this information. This certification is available to each employee entering the space or to that employee's representative.

Prevention of Unauthorized Entry

All permit spaces at the facility are clearly labeled by _____ (*describe labeling method*) and workers are trained that entry into a permit space without an authorized permit is prohibited. The facility's permit space entry supervisor, _____ (*enter name / title of person(s) responsible*), is responsible for verifying that all entrants named on an entry permit are "authorized entrants." When an unauthorized entrant approaches a permit space, the attendant is responsible for warning that person to stay away from the permit space. When an unauthorized entrant enters a permit space, the attendant will warn the person to exit the space immediately and inform the authorized entrants and entry supervisor that unauthorized entry has occurred. The entry supervisor is responsible for removing any unauthorized person who attempts to enter permit spaces.