V	EHICLE	NO.	INDIVI	DUAL VEH	IICLE	E MILEA	AGE RI	EPORT	(IVM	R)	TRIP	NO.
TRAILER N	NO											
TRAILER NO.				(COMPANY NAME)								
FLEET NO				(ADDRESS)								
DIESEL			i									
DRIVER/C	ONTRACT	OR										
ORIGIN _												STAPLE
DESTINAT	ION											ALL ORIGINAL
DESTINAT	ION											FUEL
B/L #				PRO #			Т	RIP LEASE #				- TOLL
SPECIAL II	NSTRUCT	IONS										RECEIPTS HERE
												HENE
					TDID	REPOR	_					
			(DF	RIVER TO COMPLETE				PLE ON BACK)				
	STATE	T		ODOMETER RE ▼ BEGINNING	ADING					UEL PURCHA	CEC	
DATE	OR	110	WAYS SED	▼ JURISDICTION 6	EVIT W	MILES/KILO	METRES	GAL./LITE		OLL PORCHA	VENDOR	
	1 HOVING			V JUNISDICTION I	EATT V			G371247			72.1.2 (1.1	
				•								
				A FAIDING								
	-			▲ ENDING								
AL ALABAM	IA .	GA GEORGIA	MA	▲ TOTAL MILES/K		NEW MEXICO		TOR'S SIGNATURE	MX1	MEXICO	ON	DATE ONTARIO
AK ALASKA AZ ARIZONA AR ARKANS	Α	IDIDAHO ILILLINOIS ININDIANA	MI MN	MICHIGAN MINNESOTA MISSISSIPPI	NY NC	NEW YORK NORTH CAROLINA NORTH DAKOTA	TN TE TX TE UT U	ENNESSEE EXAS	AB	ALBERTA BRITISH COLUMBIA	PE QC	PR. EDWARD ISLAN
CA CALIFOR	RNIA ADO	IA IOWA KS KANSAS	MO MT	MISSOURI MONTANA	OH OK	OHIO OKLAHOMA	VT VE VA VI	ERMONT RGINIA	NB1	NEW BRUNSWICK NEWFOUNDLAND	YT	
CT CONNECT DE DELAWA DC DIST. OF FL FLORIDA	ARE COLUMBIA	KY KENTUCK' LA LOUISIANA ME MAINE MD MARYLAN	NV NH	NEBRASKA NEVADA NEW HAMPSHIRE NEW JERSEY	RI	OREGON PENNSYLVANIA RHODE ISLAND SOUTH CAROLINA	WA	EST VIRGINIA ISCONSIN	1TN	and LABRADOR N.W. TERRITORIES NOVA SCOTIA NUNAVUT		

## DRIVER INSTRUCTIONS

STATE LAWS REQUIRE THE OPERATOR TO KEEP A RECORD OF DISTANCE DRIVEN AND THE FUEL PURCHASED BY JURISDICTION. YOU ARE THE **ONLY PERSON** WHO CAN PROVIDE THIS INFORMATION.

EACH TRIP REPORT (IVMR) MUST COVER ALL DISTANCES TRAVELED INCLUDING DEADHEAD/BOBTAIL MILES/KILOMETRES.

ATTACH ALL
ORIGINAL RECEIPTS
FUEL AND TOLL
ATTACH ALL
ORIGINAL TRIP PERMITS

1.) Company Name, Address

City & State/Province

Vehicle #

Trailer #

4.) Fleet #/Location

**Driver Name** 

Destination(s)

Dates of Trip

11.) Highways Used

13.) Miles/Kilometres

10.) State(s) or Province(s)

**Odometer Readings** 

Fuel Type

3.)

5.) 6.)

7.) Origin

8.)

9.)

12.)

PROPERLY COMPLETED TRIP REPORTS WILL AVOID FINES AND ASSESSMENTS AGAINST YOUR COMPANY.

IF YOUR VEHICLE BREAKS DOWN AND YOU GET A SUBSTITUTE VEHICLE, PREPARE A SEPARATE TRIP REPORT TO COVER THE DISTANCE TRAVELED AND FUEL PURCHASED BY THE SUBSTITUTE VEHICLE.

PREPARE A SEPARATE TRIP REPORT FOR EACH VEHICLE USED.

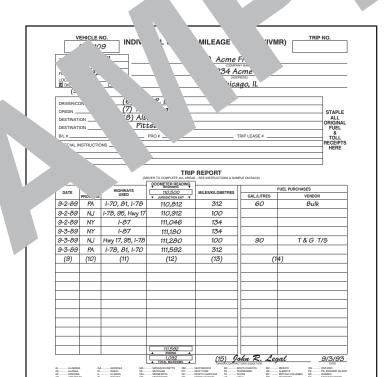
ALL FUEL RECEIPTS MUST IDENTIFY:

- (1) COMPANY NAME
- (2) CITY
- (3) STATE/PROVINCE
- (4) UNIT #
- (5) INVOICE #
- (6) GALLONS/LITRES
- (7) PRICE PER GALLON/LITRE
- (8) TOTAL PRICE
- (9) DRIVER/OPERATOR SIGNATURE
- (10) ADDITIONAL INFORMATION MAY BE REQUIRED.

SPECIAL ATTENTION SHOULD BE GIVEN TO THE FOLLOWING STATE LISTING.
THESE STATES WILL NOT ISSUE CREDIT FOR TOLL MILES UNLESS TOLL RECEIPTS CAN BE PRODUCED.

(NOTE: EACH STATE'S POLICY IS SUBJECT TO PERIODIC CHANGE. CONTACT THE STATES FOR MOST CURRENT INFORMATION.)

NY - NEW YORK ...... ORIGINAL RECEIPT MA - MASSACHUSETTS ...... ORIGINAL RECEIPT



- 14.) Fuel Purchased Gallons/Litres & Vendor (when fuel is purchased, enter each purchase separately and show the number of gallons/litres on the same line as the jurisdiction in which the purchase was made in the column marked "Gal./Litres"). When bulk fuel is used, indicate "BULK" in the vendor column under fuel purchases and attach all bulk receipts.
- 15.) Your Full Legal Signature & Date