VEHICLE NO. TRIP NO. INDIVIDUAL VEHICLE MILEAGE REPORT (IVMR) TRAILER NO. _ (COMPANY NAME) TRAILER NO. _ FLEET NO. _ (ADDRESS) LOCATION .

		 _
DRIVER/CONTRACTOR		
ORIGIN		STAPLE
DESTINATION		ALL
DESTINATION		ORIGINAL FUEL
B/L #		& TOLL
SPECIAL INSTRUCTIONS		RECEIPTS
		-
		-

☐ DIESEL ☐ GAS

☐ L.P.G.

TRIP REPORT

		(D	PRIVER TO COMPLETE ALL ARE		ONS & SAMPLE ON BACK)			
STATE HIGHWAYS			ODOMETER READING BEGINNING			FUEL PURCHASES		
DATE	OR PROVINCE	OR HIGHWAYS	▼ JURISDICTION EXIT ▼	MILES/KILOM	GAL./LIT		VENDOR	
	, in the second		, in the second					
			▲ ENDING ▲					
			▲ TOTAL MILES/KMS. ▲	DRIV	ER/CONTRACTOR'S SIGNATURE	<u> </u>	DATE	
AL ALABAM AK ALASKA AZ ARIZONA AR ARKANS CA CALIFOP CO COLORA CT CONNEC DE DELAWA DC DIST. OF FL FLORIDA	ID A IL. AS IN RINIA IA DO KS CTICUT KY RE LA	IDAHO MI	MICHIGAN NY	NEW MEXICO NEW YORK NORTH CAROLINA NORTH DAKOTA OHIO OKLAHOMA OREGON PENNSYLVANIA RHODE ISLAND SOUTH CAROLINA	SD	MX MEXICO AB ALBERTA BC BRITISH COLUMBIA MB MANITOBA NB NEW BRUNSWICK NL NEWFOUNDLAND and LABRADOR NT N.W. TERRITORIES NS NOVA SCOTIA NU NUNAVUT	ON ONTARIO PE PR. EDWARD ISLAND	

430-FS-C2 3240 REV. 3/05

DRIVER INSTRUCTIONS

STATE LAWS REQUIRE THE OPERATOR TO KEEP A RECORD OF DISTANCE DRIVEN AND THE FUEL PURCHASED BY JURISDICTION. YOU ARE THE **ONLY PERSON** WHO CAN PROVIDE THIS INFORMATION.

EACH TRIP REPORT (IVMR) MUST COVER ALL DISTANCES TRAVELED INCLUDING DEADHEAD/BOBTAIL MILES/KILOMETRES.

ATTACH ALL
ORIGINAL RECEIPTS
FUEL AND TOLL
ATTACH ALL
ORIGINAL TRIP PERMITS

PROPERLY COMPLETED TRIP REPORTS WILL AVOID FINES AND ASSESSMENTS AGAINST YOUR COMPANY.

IF YOUR VEHICLE BREAKS DOWN AND YOU GET A SUBSTITUTE VEHICLE, PREPARE A SEPARATE TRIP REPORT TO COVER THE DISTANCE TRAVELED AND FUEL PURCHASED BY THE SUBSTITUTE VEHICLE.

PREPARE A SEPARATE TRIP REPORT FOR EACH VEHICLE USED.

ALL FUEL RECEIPTS MUST IDENTIFY:

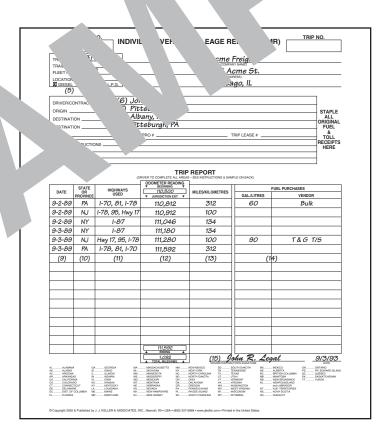
- (1) COMPANY NAME
- (2) CITY
- (3) STATE/PROVINCE
- (4) UNIT #
- (5) INVOICE #
- (6) GALLONS/LITRES
- (7) PRICE PER GALLON/LITRE
- (8) TOTAL PRICE
- (9) DRIVER/OPERATOR SIGNATURE
- (10) ADDITIONAL INFORMATION MAY BE REQUIRED.

SPECIAL ATTENTION SHOULD BE GIVEN TO THE FOLLOWING STATE LISTING.
THESE STATES WILL NOT ISSUE CREDIT FOR TOLL MILES UNLESS TOLL RECEIPTS CAN BE PRODUCED.

(NOTE: EACH STATE'S POLICY IS SUBJECT TO PERIODIC CHANGE. CONTACT THE STATES FOR MOST CURRENT INFORMATION.)

NY - NEW YORK ORIGINAL RECEIPT
MA - MASSACHUSETTS ORIGINAL RECEIPT

- 1.) Company Name, Address City & State/Province
- 2.) Vehicle #
- 3.) Trailer #
- 4.) Fleet #/Location
- 5.) Fuel Type6.) Driver Name
- 7.) Origin
- 8.) Destination(s)
- 9.) Dates of Trip
- 10.) State(s) or Province(s)
- 11.) Highways Used
- 12.) Odometer Readings
- 13.) Miles/Kilometres



- 14.) Fuel Purchased Gallons/Litres & Vendor (when fuel is purchased, enter each purchase separately and show the number of gallons/litres on the same line as the jurisdiction in which the purchase was made in the column marked "Gal./Litres"). When bulk fuel is used, indicate "BULK" in the vendor column under fuel purchases and attach all bulk receipts.
- 15.) Your Full Legal Signature & Date