

Hazard assessments

Audit checklists

Emergency response

First aid kits

- Are first aid kit supplies adequate for the work area?
- Do first aid kits contain at a minimum items described in American National Standard (ANSI) Z308.1, *Minimum Requirements for Industrial Unit-Type First Aid Kits*?
- Do you check first aid kits periodically and make sure contents are adequate?

Labels/signs/warnings

- Is the emergency response area clearly designated?
- Is caution tape available?

Portable fire extinguishers

- Are all fire extinguishers inspected and recharged regularly, and noted on the inspection tag?
- Are appropriate fire extinguishers mounted, located, and identified so that they are readily accessible to employees?
- Are areas around fire extinguishers kept clear to provide easy access?
- Are portable fire extinguishers provided in adequate number and type?
- Do you make sure that any spare extinguishers, or those in storage, cannot be confused with usable extinguishers?

Spill response

- Do you have adequate supplies (absorbent pillows, pads, bags, plugging compound) for cleaning up any spills that may occur at your facility?
- Is adequate protective equipment (coveralls, gloves, goggles) available for use by workers who may clean up spills?

Bloodborne pathogens

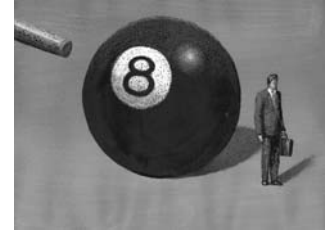
- If employees are expected to respond to medical emergencies as part of their work do they have available and understand how to use appropriate personal protective equipment to protect against exposure to bloodborne diseases?
- Is a puncture resistant, properly labeled, and leak-proof container provided, where appropriate, for reusable sharps?

Equipment

- Is a telephone and/or other means of communication available at the emergency response area?
- If you have an automated external defibrillator, is it maintained per manufacturer's instructions?

Training

- Are all employees trained on their roles in an emergency?
- Are trained personnel available to respond to workplace emergencies?



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